

**MINUTES OF THE PARISH COUNCIL MEETING OF CORPUSTY AND SAXTHORPE PARISH
COUNCIL HELD ON TUESDAY 16th NOVEMBER 2021 AT 7.30PM IN THE VILLAGE HALL**

Present: Cllr Waterson, Cllr Barnett, Cllr Brown, Cllr Oliver, Cllr Jacobs, Cllr G Hodgson and Cllr S Hodgson
Melanie Eversfield (Clerk)
Members of the public - 2

21/92. To consider accepting apologies for absence.

Apologies were received and accepted from Cllr Buddle. It was noted that Cllr Jacobs would be arriving late to the meeting. No apologies were received from Cllr Fenny.

21/93. To adjourn the meeting to allow public participation.

The two members of the public presented plans to the council in relation to the renovation of Valley Farm Barns. It was noted that a planning application will be submitted to North Norfolk District Council within the next month or two.

Cllr Jacobs entered the meeting at this point of the proceedings

21/94. To record declarations of interest from members in any item to be discussed.

None.

21/95. To approve the minutes of the meeting held on 5th October 2021.

The Council resolved to approve the minutes of the meeting as a true and accurate record. They were duly signed.

21/96. To receive update from Steffan Aquarone, County Councillor.

County Cllr Aquarone was not in attendance but had sent his apologies and a report, which is attached to the official minutes. It was agreed that a group of councillors would do an audit of the footpaths of the parish to see if NCC Highways should improve the signage of footpaths and also whether there were other ideas for spending Steffan's highways budget in the parish.

To receive update from Andrew Brown, District Councillor.

District Cllr Brown emailed a report prior to the meeting. It was noted that there was an empty house at Great Yard. Andrew was dealing with this via the District Council to ensure that the council tax element is being adhered to. It was noted that the planning application for Manor Farm Barns has gone to appeal and therefore due to the backlog at the planning inspectorate we probably won't know the outcome until late next year. It was also noted that the District Council are undertaking conservation area appraisals. At present the parish is not in a conservation area but could apply to be one. The Clerk to ask an officer of NNDC to come and present to the council of what it would entail.

21/97. Matters arising from previous minutes for information only -

Manor Farm Barns – Cllr Brown stated that the planning decision had gone to appeal. With regard to the footpath a meeting took place on site between NCC and NNDC. Both councils are still trying to decide what powers they can use and what course of action to take for a successful outcome. Both are speaking with their legal teams and then meeting again in two weeks time.

Empty property in centre of the village – It was noted that some work has taken place but enforcement action will still be taken in relation to the untidy garden.

Grant application for feasibility study – It was noted that £3,000 will be sent to NCC so then the project can go ahead.

Graham Sinclair Memorial Fund – It was agreed that the money we receive from the bottle bank recycling can become the Graham Sinclair Fund and we can then give grants out to community groups.

21/98. Finances

(a) To receive the current financial position

The Clerk hadn't received the latest bank statements and therefore could not provide a summary of the current financial position.

(b) To note income of 50% precept £8,858.00

Noted.

(c) To approve payments to be made and made between meetings

16th November 2021

The list of payments made and to be made was attached to the agenda. The following payments were authorised / paid between meetings:

M Eversfield – Salary for September, October & November	£564.78
HMRC – PAYE for September, October & November	£141.00
Countryside recycling	£32.94
CGM Group – Grounds Maintenance	£174.06

(d) To consider report regarding Clerk's salary

It was agreed that a meeting of the personnel sub-committee takes place to discuss this, along with an appraisal, with recommendations being brought back to council.

21/99. To update on windfarm projects.

A recent email from Alison Shaw in relation to a final draft of a letter to the Secretary of State (SoS) regarding the *re*-determination of the Norfolk Vanguard offshore wind farm project, to be submitted to the Planning Inspectorate for their deadline later this week, on behalf of the 82 Town and Parish Councils currently signed up to the OTN movement was considered and agreed to support. Cllr Barnett to inform Alison of our support.

21/100. To update on Highways issues and to consider the bypass traffic report.

It was noted that the litter pick took place on 5th November and residents that helped were thanked. It was noted that some hedging had been cut back on Norwich Road. Cllr Waterson to write to the resident thanking them. Lots of highway concerns were raised namely, overgrown hedging. The Clerk to report this to NCC. The Clerk to also chase the email sent about the bypass report.

21/101. To receive an update on the meeting with Broadland Housing Association Matters.

Cllr Barnett spoke in detail on the hydrological issues associated with the proposed development. It was agreed that the 8 questions raised be sent to Broadland Housing and a copy also be sent to the planning officer at NNDC. The Clerk to also send a thank you to Bruce Lankford for his time and expertise. It was also noted that the council had never discussed what it could do with the S106 money from this development. A sub-committee was agreed to look at ideas. Cllr G Hodgson to also seek parishioners' views via the newsletter.

21/102. To receive an update from the Village Hall Management Committee.

Cllr Oliver stated that the committee are looking into getting wifi for the building. The car park improvements haven't been done as yet. There will be a coffee and bake sale on 4th December between 10am and 2pm. Someone is interested in renting the station building. Cllr G Hodgson stated that there were some outstanding issues following a meeting in October 2020 and the Parish Council would appreciate a full update and possible meeting.

21/103. To consider a request to fund the Church newsletter.

It was agreed that before a decision can be made there is a need to understand the finances of the newsletter first. Cllr Waterson to continue to seek this information.

21/104. To discuss maintenance of the river on the common.

Agreed to defer this item to the next meeting when Cllr Fenny is present.

21/105. To discuss safety of cars parking by the play area.

After some discussion it was agreed to leave this item in obedience for now.

21/106. To consider tree inspection on the village green.

The Clerk to seek 3 quotations for the January meeting.

21/107. Planning –

To record planning decisions made between meetings – None

To consider late planning applications- None

To receive decisions from North Norfolk District Council – Valley Farm House appeal was dismissed.

To receive an update on the Neighbourhood Plan – It was agreed that for now the Parish Council should make an effort to seek the parishioners' views on whether anything needs revising in the current Neighbourhood Plan. This will be put back on the agenda for review at a later date.

21/108. To approve 2022 meeting dates

16th November 2021

18th January, 15th March, 17th May, 19th July, 20th September and 15th November were agreed.

21/109. Correspondence

None.

21/110. To receive items for information

Cllr Waterson stated that the maps are finally in situ and that very smart black gates have been placed at either end of the footpath which runs down the back of the mill. The Parish Council admired the gates but was concerned that the footpath should have finger posts at either end.

Cllr G Hodgson has an ordnance survey map of the Parish. Cllr Oliver will arrange to have it laminated and erected in the Village Hall.

21/111. To receive items for the next agenda

Tree inspection on Village Green

Maintenance of the river on the common

Village Hall Management Committee update

21/112. To close meeting

There being no further business, the meeting was closed at 21:02

The next meeting will be 18th January 2022, 7:30pm in the Village Hall.

Signed

Dated