

**MINUTES OF THE PARISH COUNCIL MEETING OF CORPUSTY AND SAXTHORPE PARISH COUNCIL HELD ON TUESDAY 19<sup>th</sup> JANUARY AT 7.30PM VIA ZOOM (ONLINE)**

**Present:**

Imogen Waterson, Diane Oliver, Stephen Fenny, Sophia Hodgson, Guy Hodgson, Andrew Brown, Marty Jacobs, Tim Buddle and Tony Barnett  
Kirsty Cotgrove (Clerk)  
Members of the public - 0

**21/01. To consider accepting apologies for absence.**

There were no apologies.

**21/02. To record declarations of interest from members in any item to be discussed.**

None.

**21/03. To approve the minutes of the meeting held on 17<sup>th</sup> November 2020.**

The Council resolved to approve the minutes of the meeting as a true and accurate record. They were duly signed.

**21/04. To receive update from Steffan Aquarone, County Councillor.**

County Cllr Aquarone had emailed his apologies, and a report, which was distributed to Councillors prior to the meeting.

**To receive update from Andrew Brown, District Councillor.**

District Cllr Brown emailed a report to Councillors prior to the meeting. It covered Covid infection rates in the District. Business support grants are available from covid19.grants@north-norfolk.gov.uk. Individuals can request support by calling 01263 516000 or emailing nndccovid19@north-norfolk.gov.uk. The May elections are due to go ahead. Anyone wishing to register for a postal vote can do so by calling 01263 516046 or emailing postalvotes@north-norfolk.gov.uk. The District Council are investigating the possibility of food waste caddies.

**To note updates from the police.**

The emailed police report was noted.

*It was agreed to move some agenda items, to allow for full discussion with all Councillors present.*

**21/07. To update on the Hornsea Three, Dudgeon, Sheringham and Vattenfall projects.**

Despite the Planning Inspectorate's recommendation to refuse, permission has been given by the Secretary of State. The Parish Council sent a letter to Duncan Baker MP to express disappointment and ask that pressure is put on the Government to pause the project to allow for alternative delivery methods. Mr Baker has replied and offered to attend a meeting to discuss the issues further. The Judicial Review is due to take place on 20<sup>th</sup> & 21<sup>st</sup> January. The Government White Paper expressed a preference for an integrated network.

**21/08. (part one) To update on Highways issues, and to update on the Parish Partnership scheme.**

Cllrs Barnett & Waterson met with Martin Wilby, the Member responsible for Highways. A response was received on the day of the Parish Council meeting, with information of what Highways can do, amounting mainly to signage and repainting and extending the hatched areas. They are also pursuing further research. There are no funds to add another traffic island on the bypass.

**21/12. To update on the Broadland Housing development, including the online consultation.**

Councillors had a productive meeting with BHA. They shared the online survey results. BHA were pleased with the uptake of the online consultation, with over 100 online visits and 30 responses. BHA have confirmed that they will not be submitting plans for a further six properties on the north side of Norwich Road. At the meeting, the Parish Council brought up various design issues, which BHA took away to look at. It was suggested that BHA should re-present the scheme, as due to an error, a number of addresses were missed in the original consultation. Cllr Brown confirmed that the properties which were missed have now received their mailshots, and the consultation has been extended to 4<sup>th</sup> February.

**21/08. (part two) To update on Highways issues, and to update on the Parish Partnership scheme.**

As a result of the newsletter article, concern was raised by two parishioners about the prospect of a roundabout at the B1149 / B1354 junction. The process towards the Parish Partnership application began two years ago, when, following a questionnaire to all residents, a number of areas of concern were identified. The current list was put together from this. It was agreed that it would be constructive for Cllr G Hodgson to put an article in the 17<sup>th</sup> November 2020

newsletter to ask parishioners' what their priorities for the village are, for consideration in the future. Additional items for the newsletter were identified. Items for Highways to deal with were identified, including some steps down to the roundabout, which need repair, but do not show on the County Council's definitive map. Other items which were reported some time ago have still not been dealt with. It was agreed that the Clerk will send a list to County Cllr Aquarone to see if he can help. District Cllr Brown will contact Kathryn Webb, the County Council's Public Right of Way Officer regarding the section of footpath which has not been registered. Councillors were encouraged to report highways issues direct, notifying you and other members by email that it had been done with the highways reference number, so as to avoid duplication and be aware of matters that have been reported.

**21/05. To adjourn the meeting to allow public participation.**

None.

**21/06. Matters arising from previous minutes for information only – Adams Lane right of way / village maps**

**Adams Lane right of way** – There appears to be confusion between the County & District Councils, as to who should be pursuing enforcement action; the District for a planning breach, or the County for encroachment into the byway, which should be four metres wide. District Cllr Brown has asked the District Council to contact the County Council to resolve the issue. The ongoing planning application at the property affected was discussed, and District Cllr Brown has been in contact with the Planning department to try and ascertain what the delays are. Concern was raised at additional recent building works on the site, and the lack of action by Planning Enforcement about a number of planning breaches on the site. Cllr Waterson will also contact the Police with concerns at the large police presence last year.

**Village Maps** – Cllr Waterson has received a number of plans from Maddisson Graphics, and has requested someone to work with her. It was agreed that approving a map is hard online, and it would be better to pause the project until Cllrs Waterson and Fenny can go into Maddisson Graphics' office.

*Cllr Barnett left the meeting at 8:30pm*

**21/09. To receive reports from the Village Hall and School representatives, and to consider ways to assist the school following recent vandalism.**

**Village Hall** – The VH committee have received a quote to resurface the car park, of £7000. The Trustees will look to obtain funding to help with costs. It was confirmed that the VHT can do this without the Parish Council. The VHT are taking the Station Building back from the school, as it is not being used. Cllr Hodgson asked if the rent increment has been applied for the school hall, but it was confirmed that a review has not yet taken place.

**School** – Cllr Waterson has spoken to the Chair of Governors to discuss the recent vandalism. He confirmed that, despite all windows being boarded up, the school is still open to vulnerable children, and children of key workers. There is a delay in the replacement of the window glass, as the school would like to upgrade some windows to double glazing,

**21/10. To update on the current situation regarding Covid-19.**

The assistance scheme has been reinvigorated. An offer for assistance to help people get to vaccination clinics will be put into the Village News. Concern was raised that there may be vulnerable people in the village not asking for assistance. The Village News will include a 'good neighbour' item too.

**21/11. To discuss the electricity cables on the Village Green.**

It was agreed that the Parish Council would like to pursue this, so Cllr Fenny will draft a letter for the Clerk to send to the National Grid.

**21/13. To discuss empty properties in the village.**

Cllr Waterson has written to the Enforcement Officer to state that two months is plenty long enough to give the owner to carry out improvement works, and that further action should now take place. District Cllr Brown will contact Kevin Peacock to ask him to accelerate the case. It was advised that compulsory purchase is very expensive, and therefore a measure of last resort. Another property which has been empty for over two years was identified.

**21/14. Finance -**

**(a) To receive the current financial position**

A bank reconciliation and budget considerations sheet had been emailed to Councillors prior to the meeting. It was noted that the precept grant scheme has stopped. It was queried whether the grant money remaining from the Neighbourhood Plan should be returned. The Clerk will identify the surplus and grant providers.

**(b) To approve payments to be made and made between meetings**

The list of payments made and to be made was attached to the agenda. The following payments were authorised / paid between meetings:

K Cotgrove –December salary and expenses (inc. HMRC)	£326.16
K Cotgrove – January salary and expenses (inc. HMRC)	£326.16
CGM – grass cutting December	£97.36
CGM – Grass cutting January	£97.36
E.on – November electricity	£59.41
E.on – December electricity	£57.49
K Cotgrove – Zoom monthly subscription Dec	£14.39
K Cotgrove – Zoom monthly subscription Jan	£14.39
Indigo Waste – glass recycling	£30.60
Cozens – quarterly lighting maintenance	£216.00

**21/15. Planning –**

**To agree responses to applications – None.**

**To record planning decisions made between meetings – None**

**To consider Late Planning applications- None**

**To receive decisions from North Norfolk District Council – None.**

**21/16. Correspondence**

(i) There has been a number of complaints about HGVs damaging properties in Little London and Post Office Lane. District Cllr Brown and County Cllr Aquarone are trying to arrange a meeting with Serco regarding the issues.

**21/17. To receive items for information**

A Protruding chimney flue at the pub in the village has been reported to Planning Enforcement. It may need planning permission as it is fronting the Street and will also require Building Regs.

The oil leaking into the Bure was discussed. It was reported to the Environment Agency by a number of residents, and they have been investigating. The barriers they installed were not effective. This will be followed up at the next meeting.

**21/18. To receive items for the next agenda**

Electricity cables on the Village Green. Empty properties in the village. Pollution to the river Bure.

**21/19. To close meeting**

There being no further business, the meeting was closed at 21.05.

The next meeting will be Tuesday 16<sup>th</sup> March 2021, 7:30pm in the Village Hall or via Zoom, regulations depending.

Signed .....

Dated .....