

**MINUTES OF THE ORDINARY MEETING OF CORPUSTY AND SAXTHORPE PARISH COUNCIL
HELD ON WEDNESDAY 16TH NOVEMBER 2022 AT 7.30PM IN THE VILLAGE HALL**

Present: Cllr Waterson, Cllr Fenny, Cllr Jacobs, Cllr Last and Cllr Randell.
Melanie Eversfield (Clerk)
2 members of the public

Open Forum

It was noted that the two residents present were the owners of the business that has applied for planning permission. This application will be heard later on in the meeting.

22/114. To consider accepting apologies for absence.

Apologies were received and accepted from Cllr's Barnett, Buddle and Brown. Apologies were also received from County Councillor S Aquarone.

22/115. To record declarations of interest from members in any item to be discussed.

None.

22/116. To approve the minutes of the meeting held on 26th September 2022.

The Council resolved to approve the minutes of the meeting as a true and accurate record. They were duly signed.

22/117. To note updates from Norfolk Constabulary, County Councillor and District Councillor.

Norfolk Constabulary

It was noted that no updates had been received of late.

County Councillor S Aquarone

As Steffan could not attend the meeting he sent a report before the meeting, a copy of which is attached to the official minutes and on the website.

District Councillor A Brown

Andrew emailed the following report to all before the meeting:

PARISH AND TOWN COUNCIL FORUM

Several areas of support for residents were discussed.

NALC are working with the Council to advise on the elections next year on 4 May.

The new Planning Service Improvement Plan will be issued in January to improve communication, delivery, and performance of our planning service.

NALC will be offering training to Parish/Town Councils sometimes for free and will be rolling out a programme to visit parishes.

The Youth Council has been introduced and meetings at NNDC in the main chamber will be run by the British Youth Council.

Councillors attended a Domestic Abuse Forum which highlighted some gaps in the service.

COUNCIL COST OF LIVING SUMMIT

The Council invited interested parties, charities, foodbanks, and community connector officers who provided a well-attended hybrid event on 3 November. The main concern was the increases in heating costs. There are 4 Council support schemes on offer:-

- Energy Rebate Discretionary Scheme:

NNDC send £150 to every house costing £131k across 3,121 properties which ends on 30 November.

- Household Support Fund:

Support for low-income families with food bills, debt, furnishings, and heating bills for 887 households costing £226k.

- Discretionary Hardship Support Grant:

Identifies families in need of housing, health, or social care support.

- Norfolk Warm Homes Grant:

Households with incomes under £30k and £15k in savings and energy rated E,F or G are eligible for help with insulation costs and installing air source heat pumps.

The Council have compiled a website of Warm Space venues offering places where people can meet - see warmspaces.org. Details are available from the NNDC Help Hub and the Community Connector team.

In summary, our rural communities have problems accessing help and combating the stigma of appealing for help should be community not charity driven. Community radio is useful as a medium. Preparing the district for power outages this winter is a priority for the Council resilience team.

MANOR FARM BARNES. Nothing to report as we are still waiting for the planning Inspector to deal with the appeal via written representations which in normal circumstances is the quickest method for appeal.

EMPTY PROPERTIES. I have asked the Enforcement Team re next door to Butlers to contact the family to find out whether the completion of probate enables works to be progressed. The team have agreed to do this. If the probate is being challenged post grant which is possible, then this will continue to delay renovations.

Compulsory purchase is not an option for financial reasons.

RB4 ADAMS LANE. I had conversations this week with Rights of Way Enforcement Officer Sarah Price at NCC and they are drafting a letter to the relevant owner advising of the breach committed after they have re-inspected the byway. This will advise that an application for diversion is open to said owner which will cause further delay whilst the County Council are obliged to consider it. They will inform that the incursion needs to be reversed but will probably be ignored.

DUKES HEAD PLANNING. No application has been submitted for a Certificate of Lawfulness to my knowledge so far.

22/118. Matters arising from previous minutes for information only

(a) Feasibility Study.

It was noted that a site meeting would take place on Friday 18th November 2022 at 11am with Highway Officers.

(b) Manor Farm Barns and RB4 – Adams Lane

This was dealt with under District Councillor Brown's report above.

(c) Empty properties in the Parish.

This was dealt with under District Councillor Brown's report above.

(d) Tree Survey

It was noted that the felling of the rowan tree has been contracted to Oliver Husar. Andrew Mott has done a great job with the epicormic growth on the lime trees. Cllr Fenny was thanked for strimming the banks.

(e) Village Gateways

Following the site meeting with NCC Highways it was noted that additional costings would arise for this project. This to be discussed with NCC Highway Officer on 18th November 2022.

(f) Dukes Head planning application

It was noted that Cllrs Waterson, Fenny and Brown met with the owner and manager of the pub and various things were discussed. The owner and manager were asked to seek a certificate of lawfulness from NNDC. This is still outstanding.

22/119. Finances

(a) To receive the accounts for 2022/2023 as at 31st October 2022.

Noted.

(b) To note increase of Clerk's hourly rate and back pay.

Noted..

(c) To consider new provider for street lighting electricity

This to be deferred to the next meeting.

(d) To approve payments to be made and made between meetings.

The following payments were approved:

| | |
|-----------------------------------------------------------|---------|
| Mrs M Eversfield - Back Pay | £145.60 |
| Andrew Mott – Tree works | £90.00 |
| Mrs M Eversfield – November Salary | £349.26 |
| Npower Ltd – Street Lighting Electricity for October (DD) | £82.69 |

22/120. To update on windfarm projects.

It was noted that there was not really an update on the projects.

22/121. To update on Highway issues, including footpaths

It was noted that following the footpath audit some improvements have been made. County Cllr's PA is dealing with the outstanding issues.

22/122. To update on Broadland Housing Association Matters.

It was noted that the Nutrient Neutrality issue is continuing to affect this application. It was notes that Cllr Waterson had written to Anglian Water and asked that they deal with this.

16th November 2022

22/123. To receive an update from the Village Hall Management Committee.

It was noted that Cllr Waterson had met with Andy Bell, Bob Stern and Guy Hodgson I to look at various issues including the outstanding rent that Synergy owes the Village Hall and the dilapidation of the building. It was noted that there was £10,000 in outstanding rent and the non-repair aspect is still outstanding. Guy Hodgson is assisting the Committee to ensure that this is all dealt with swiftly and efficiently.

22/124. To receive an update from the School Governors.

It was noted that the school had recently received a good Ofsted report. It was also noted that the forest school would now take place on a Monday.

22/125. To discuss the play area on the Green including fencing, inspection report and maintenance.

It was noted that the Green has now been cut and is looking much better. The Clerk stated that she has been in contact with play equipment companies with regard to maintenance of the current play equipment but has been told they cannot help. She has therefore contacted some local carpenters to seek quotations. She is still awaiting quotes for new bollards and new play equipment.

22/126. To discuss maintenance of the river on the common.

It was noted that the works have been programmed for week commencing 21st November.

22/127. To receive an update on St. Peter’s Church, including proposed composting toilet and maintenance to the gates.

It was noted that the composting toilet is now no longer needed. The quote to restore the gates was received at £1,500. This work was agreed to.

22/128. Planning

(a) To consider planning applications

- PF/22/2226 – Erection of single storey building for storage and seating/shelter for use in connection with existing equestrian holiday business – Oak Ridge Cabin, Town Close Lane, Little London, Corpusty, NR11 6QA.
NO OBJECTION

(b) To receive decisions from North Norfolk District Council

None.

22/129. Correspondence

- Member of the public re. Bonfire night. It was noted that Cllr Waterson had responded.

22/130. To receive items for information.

It was noted that a handrail could be useful on the footpath by the Village Hall.

22/131. To receive items for the next agenda

Anything arising from this meeting and the budget and precept for 2023/2024.

22/132. To close meeting

There being no further business, the meeting was closed at 21.15.

The next ordinary meeting will be held on Wednesday January 2023, 7:30pm in the Village Hall.

Signed

Dated