

**MINUTES OF THE PARISH COUNCIL MEETING OF CORPUSTY AND SAXTHORPE PARISH
COUNCIL HELD ON TUESDAY 18TH JANUARY 2022 AT 7.30PM IN THE VILLAGE HALL**

Present: Cllr Waterson, Cllr Barnett, Cllr Brown, Cllr Jacobs, Cllr S Fenny, Cllr G Hodgson and Cllr S Hodgson
Melanie Eversfield (Clerk)
Members of the public – 2
County Cllr S Aquarone

22/01. To consider accepting apologies for absence.

Apologies were received and accepted from Cllr Buddle and Cllr Oliver

22/02. To adjourn the meeting to allow public participation.

A resident asked if the Parish Council would have any objection to them liaising with Norfolk County Council Highways on cleaning the ditch on Norwich Road. The Parish Council stated that they would not object and thanked the resident.

Another resident gave an update on a recent telephone conversation with Anglian Water regarding Norwich Road.

22/03. To record declarations of interest from members in any item to be discussed.

None.

22/04. To approve the minutes of the meeting held on 16th November 2022

The Council resolved to approve the minutes of the meeting, with minor amendment, as a true and accurate record. They were duly signed.

22/05. To receive update from Steffan Aquarone, County Councillor.

County Cllr Aquarone had emailed his report through to Council before the meeting and a copy is attached to the official minutes. It was noted that he would meet with some Parish Councillors over the next few weeks to discuss highway matters to be discussed at the next council meeting.

To receive update from Andrew Brown, District Councillor.

District Cllr Brown emailed a report prior to the meeting and a copy is attached to the official minutes.

22/06. Matters arising from previous minutes for information only -

Manor Farm Barns – Cllr Brown stated that the planning decision had gone to appeal but will take time due to a backlog at the planning inspectorate.

Empty properties in the village – It was noted that not much has happened since the last meeting but they are still live cases.

Grant application for feasibility study – It was noted that the Parish Council's percentage of the project has been received by NCC. It may take some time for the study to actually take place though. The Clerk to continue to chase this.

St. Peter's Church – Cllr Waterson gave a detailed update on the current status of the church and the works that have taken place. It was noted that the Parish Council needs to assist with ensuring there is power installed at the church.

22/07. Finances

(a) To receive the current financial position

The current financial position as at 30th December was received and noted.

(b) To approve payments to be made and made between meetings

The list of payments made and to be made was attached to the agenda. The following payments were authorised / paid between meetings:

M Eversfield – Salary for December & January	£513.84
HMRC – PAYE for September – January	£267.40
Countryside recycling	£21.60
E.on – Electricity for October – January	£306.63
Cozens – Street Lighting	£216.00
NCC – Parish Partnership Village Gateway	£2000.00

(c) To consider report regarding Clerk's salary

The personnel sub-committee recommended the clerk be placed on salary scale 18 from 1st January 2022. This was approved.

18th January 2022

(d) To consider and approve budget for 2022/23

The draft budget was agreed with a precept being set as £17,720.00, which equates to a 0.625% increase for a Band D property.

22/08. To update on windfarm projects.

It was noted that there was no update at the present time. The Clerk to engage with the MP and ask for an update.

22/09. To update on Highways issues and to consider the bypass traffic report.

It was agreed to have a meeting with Chris Alston and Steffan to discuss outstanding issues from previous meetings.

22/10. To receive an update on the meeting with Broadland Housing Association Matters.

It was noted that the Clerk has chased some answers to the questions we had raised and had received a response stating that time was needed to carefully consider the answers. Another meeting would be arranged once we have had time to consider the responses. Cllr Brown to speak to the lead in the Local Lead Flood Authority and see what their view is. Cllr Jacobs to write to Ed Mundford-Smith seeking in depth details on certain issues. In the meantime, it was agreed that Cllr Barnett would seek a price for Bruce Langford to undertake a report for the council.

22/11. To receive an update from the Village Hall Management Committee.

It was agreed that Cllr Waterson and Cllr G Hodgson meet with the VH committee and report back to the council accordingly.

22/12. To consider a request to fund the Church newsletter.

Cllr Waterson gave a detailed account of the financial situation with regard to the church newsletter. It was agreed that the newsletter was a valuable asset to the parish. The Parish Council had already budgeted £100.00 donation towards the newsletter, however a donation of £300.00 was agreed. Cllr Waterson to inform the Reverend of this and state that if more financial support is needed then the Parish Council would request a meeting to discuss this further.

22/13. To discuss maintenance of the river on the common.

Cllr Fenny gave a detailed report on the quotes and advice that he had received. It was agreed to go ahead with the quotation from Chris Bunn at a cost of £5,150.00 plus VAT.

22/14. To consider tree inspection on the village green.

It was agreed to contract Treecare Consultants to inspect the trees on the village green at a cost of £340.00 plus VAT.

22/15. Planning –

To record planning decisions made between meetings – The following applications were received between meetings:

PF/21/3154 – Land at Briston Road, Saxthorpe, NR11 7BW - It is noted that this is a piece of land off a B road and it has been set up as if it were an entrance to a proposed dwelling. The work that has been carried out to date is not in line and consistent with access to a piece of rural land. It is envisaged that the likely end result would not be in keeping with the Neighbourhood Plan.

It is felt that until further information is provided then the Parish Council must object.

PF/21/3024 – Valley Farm, Wood Dalling Road, Corpusty, NR11 6QW - Although the parish council in principle does not object to an extension to this property it does strongly object to the proposed design of this proposal as it destroys the symmetry of a distinguished village house and the design is not compliant with the Neighbourhood Plan design proposals.

PF/21/3182 – The Full Mill, Locks Farm Road, Saxthorpe, NR11 7BQ – No Objection

To consider planning applications:

PF/21/3444 – Conversion of barns and associated external alterations to form two dwellings – Church Farm, Briston Road, Saxthorpe – NR11 7BP – No Objection

PF/21/3432 – Extension to infill to existing courtyard with minor alterations and conversion of external stores to form new games and seating areas with new accessible WC – Dukes Head, The Street, Corpusty, NR11 6QG – No Objection

RV/21/3424 – Variation of condition 2 (approved plans) of planning permission PF/21/1993 to allow for the addition of a dormer to the rear elevation – September, Post Office Lane, Saxthorpe, NR11 7BL – No Objection

18th January 2022

PF/21/1990 – Construction of 38 residential dwellings with associated infrastructure and landscaping – Land off Norwich Road, Corpusty – It was agreed to spend some time looking at this and to submit comments before 7th February.

To receive decisions from North Norfolk District Council – None

22/16. To discuss Queen’s Platinum Jubilee

Cllr Waterson stated that she had attended a webinar and wondered if the Parish Council would like to do anything to celebrate the Jubilee. It was agreed that a working party be formed to deal with this. The school be asked what its plans are and if we can join in. It was also agreed that when meeting with Chris Alston speak to him regarding some cherry trees on the triangle of land.

22/17. To receive an update from the school Governors

There was no update

22/18. Correspondence

It was agreed to re-send the footpath audit to Norfolk County Council.

22/19. To receive items for information

There were none.

22/20. To receive items for the next agenda

Fencing of play area and common

22/21. To close meeting

There being no further business, the meeting was closed at 21:07
The next meeting will be 15th March 2022, 7:30pm in the Village Hall.

Signed

Dated