

CORPUSTY & SAXTHORPE PARISH COUNCIL

Norfolk

07894 061571
c.sparishclerk@gmail.com

Clerk to the Council;
Amanda Yacoubian
Mulberry House, The Green
Edgefield, Norfolk, NR24 2AL

Corpusty & Saxthorpe Parish Council Meeting will be held on 12th July 2023 at 7:30pm, in Corpusty & Saxthorpe Village Centre.
The business to be conducted is below:

OPEN FORUM (as per Standing Order 3e Public participation will be for a maximum of 10 minutes)

1. To consider accepting apologies for absence
2. To record declarations of interest from members in any item to be discussed
3. To approve the minutes of the meeting held on 8th June 2023
4. To receive applications for Co-option to Corpusty and Saxthorpe Parish Council
5. To note updates from Norfolk Constabulary, County Councillor and District Councillor
6. Matters arising since the meeting held on 8th June
 - (a) Feasibility Study
 - (b) Manor Farm Barns
 - (c) Empty properties in the Parish
 - (d) RB4 – Adams Lane
 - (e) Village Gateways
 - (f) Maintenance of the river on the common
 - (g) Defibrillator

7. Finance

- (i) To approve the monthly financial statement, cash book & budget, (emailed to Councillors on 4th July 2023)
- (ii) To approve the following payments & acknowledge receipts

Payments

08/06/2023	Steve Jackman	reinstatement of website	£30.00
14/06/2023	A Yacoubian	additional hours	£364.25
14/06/2023	A Yacoubian	Filing cabinets	£50.00
26/06/2023	Npower	Electricity	£80.36
28/06/2023	A Yacoubian	Clerk salary	£349.70
03/07/2023	Norfolk Garden	grass cutting	£440.00
04/07/2023	CountryStyle recycling	Glass recycling	£18.00

Receipts

28-Apr-23	NNDC Precept		£8860.00
02-Jun-23	HMRC recalled payment (PAYE)		£60.80
08-Jun-23	HMRC refund	refund VAT 2023	£1919.38
09-Jun-23	HMRC refund	refund VAT 2023 duplication	£1919.38

8. To consider increasing contribution to Parish Newsletter, currently £100
9. Policies – Code of Conduct
 - Financial Regulations
10. Planning - NP/23/1347 - Locks Farm Edgefield Road Corpusty & Saxthorpe NR24 2AY
11. To make a decision regarding Burial fees at St Peters Church and assign team to locate position of requested plot.
12. Correspondence, Clerks report

Amanda Yacoubian 6th July 2023

- (a) To make a decision regarding Clerk CiLCA examination fees and Learning Agreement**
 - (b) To complete list of Councillors for the Notice Board**
- 13. To discuss using surplus funds for local charitable purposes within the community**
- 14. To discuss Highways visit on 24th July 2023**
- 15. To receive items for information**
- 16. To receive items for the next agenda**
- 17. To close meeting and confirm date of next meeting 13th September 2023**