

# CORPUSTY & SAXTHORPE

## PARISH COUNCIL

### Norfolk

07731413312  
[c.sparishclerk@gmail.com](mailto:c.sparishclerk@gmail.com)

Clerk to the Council;  
Melanie Eversfield  
18 Kings Road  
Coltishall  
Norfolk  
NR12 7DX

A Corpusty & Saxthorpe Parish Council meeting will be held on Tuesday 12<sup>th</sup> July 2022 at 7:30pm, in Corpusty & Saxthorpe Village Centre.

The business to be conducted is below:

**OPEN FORUM** (as per Standing Order 3e Public participation will be for a maximum of 10 minutes)

1. To consider accepting apologies for absence
2. To record declarations of interest from members in any item to be discussed
3. To approve the minutes of the meeting held on 17<sup>th</sup> May 2022
4. To approve the minutes of the meeting held on 14<sup>th</sup> June 2022
5. To receive resignation of Cllrs G Hodgson and S Hodgson.
6. To note updates from Norfolk Constabulary, County Councillor and District Councillor
7. Matters arising from previous minutes for information only
  - (a) Feasibility study
  - (b) Manor Farm Barns
  - (c) Empty properties in the Parish
  - (d) RB4 – Adams Lane
  - (e) Platinum Jubilee Celebrations
  - (f) Ukrainian Refugees
  - (g) Tree survey
  - (h) Village gateways
  - (i) Duke Head's planning application
8. Finance
  - (a) To receive the accounts for 2022/2023 as at 29<sup>th</sup> June 2022
  - (b) To receive and consider Internal Auditor's Report for 2021/2022
  - (c) To consider purchase of new defibrillator
  - (d) To consider new savings account
  - (e) To consider grass cutting contracts
  - (f) To consider new provider of street lighting electricity
  - (g) To consider donation from the Graham Sinclair Fund
  - (h) To approve payments to be made and those made between meetings (see below)
9. To update on windfarm projects
10. To update on Highway's issue, including footpaths
11. To update on Broadland Housing Association Matters
12. To receive an update from the Village Hall Management Committee
13. To receive an update from the School Governors
14. To discuss the play area on the Green including fencing, inspection report and maintenance
15. To discuss maintenance of the river on the common
16. To consider report from Cllr S Fenny in relation to car charging in the Parish
17. To receive an update on St. Peter's Church including proposed composting toilet and maintenance to the gates.
18. To confirm appointment of Mrs Melanie Eversfield as Parish Clerk from 27<sup>th</sup> September 2021 and to approve contract of employment.
19. Planning
  - (a) To consider planning applications
    - PF/22/1467 – Demolition of existing single storey side extension to dwelling and erection of replacement single storey side extension; replacement of existing front door with window and replacement of front window with new door and side lights – 2 Adams Lane, Corpusty, Norwich NR11 6QJ
    - PF/22/1594 – Single storey rear extension following removal of conservatory – Glebe Cottage, Briston Road, Saxthorpe, Norwich, NR11 7BP

- PU/22/1464 – Change of use of an agricultural building to one ‘larger’ dwelling/house and building operations reasonably necessary for the conversion – Agricultural Building at Hill Farm House, Briston Road, Saxthorpe, NR11 7BX
  - Prior notification of an agricultural development – erection of a general purpose building for the storage of farm machinery, farm equipment and straw/hay - Hill Farm House, Briston Road, Saxthorpe, NR11 7BX
- (b) To receive decisions from North Norfolk District Council
20. Correspondence
- North Norfolk District Council re. Net Zero Strategy
  - Norfolk County Council re. Jubilee Trees for Norfolk
21. To receive items for information
- North Norfolk District Council re. Abandoned vehicles
  - Member of the public re. Exclusive Right of Burial at Corpusty
22. To receive items for the next agenda
23. To close meeting and confirm date of next meeting

Melanie Eversfield – 7<sup>th</sup> July 2022

**Payments made and to be made**

<b>M Eversfield – July 2022 Salary</b>	<b>£328.46</b>
<b>The CGM Group – May &amp; June Cuts</b>	<b>£142.72</b>
<b>Cozens UK Ltd – Street Lighting April – May</b>	<b>£216.00</b>
<b>Mr A Barnett – Stationary Expenses</b>	<b>£41.17</b>
<b>Playsafety Limited – Annual Inspection</b>	<b>£84.00</b>
<b>The Dukes Head – Food and Drink for the Queens Platinum Jubilee</b>	<b>£300.00</b>
<b>Mrs M Eversfield – Ink Cartidges</b>	<b>£21.17</b>
<b>Npower – Street Lighting Electricity for June 2022</b>	<b>£71.65</b>