

**MINUTES OF THE ORDINARY PARISH COUNCIL MEETING OF CORPUSTY AND SAXTHORPE
PARISH COUNCIL HELD ON TUESDAY 12TH JULY 2022 AT 7.30PM IN THE VILLAGE HALL**

Present: Cllr Waterson, Cllr Buddle, Cllr Fenny and Cllr Brown.
Melanie Eversfield (Clerk)
3 members of the public

Open Forum

A parishioner asked if the play areas in the village were inspected. It was noted that they were.
A parishioner stated that the field that has been purchased by Broadland Housing Association is very overgrown with ragwort and thistles. Cllr Brown stated that he would make contact with the company and ask them to top it before it re-seeds.

22/71. To consider accepting apologies for absence.

Apologies were received and accepted from Cllr Jacobs, Cllr Oliver and Cllr Barnett. Apologies were also received from County Councillor S Aquarone.

22/72. To record declarations of interest from members in any item to be discussed.

None.

22/73. To approve the minutes of the meeting held on 17th May 2022.

The Council resolved to approve the minutes of the meeting as a true and accurate record. They were duly signed.

22/74. To approve the minutes of the meeting held on 14th June 2022.

The Council resolved to approve the minutes of the meeting as a true and accurate record. They were duly signed.

22/75. To receive resignation of Cllrs G Hodgson and S Hodgson.

It was with regret that the Parish Council received the resignations. The Clerk to inform North Norfolk District Council of the vacancies.

22/76. To note updates from Norfolk Constabulary, County Councillor and District Councillor.

Norfolk Constabulary

It was noted that no updates had been received of late.

County Councillor S Aquarone

As Steffan could not attend the meeting he sent a report before the meeting, a copy of which is attached to the official minutes and on the website. The main crux of the report dealt with speeding in rural areas. It was also noted that no further update had been received from NCC Highways in relation to RB4.

District Councillor A Brown

Andrew emailed the following report to all before the meeting:

NET ZERO 2030 STRATEGY

As the Council was the first in Norfolk to declare a climate emergency in 2019, we have a role to play in reducing our own emissions in setting a Net Zero target for 2030. The Action Plan records the emissions over the last 3 years and explains how we will improve energy efficiency in how the Council operates. Please follow the link for more information :- www.north-norfolk.gov.uk/netzero.

HARDSHIP SUPPORT GRANTS

We have introduced a new grant to help those who are really struggling with the cost-of-living pressures. Payments in the form of vouchers, furniture, white goods, and minor home repairs will be available to help residents through current difficult circumstances. The scheme will run for 2 years and eligible households are able to receive 2 support payments each year.

PROTECTING COASTAL COMMUNITIES

The Council hosted a visit by the environment minister and has negotiated £10 million of additional investment for coastal communities at risk from cliff loss due to the threat from climate change over the next five years.

This is a very successful bid and is only one of two areas nationally, the other being East Yorkshire.

REEF LEISURE CENTRE

12th July 2022

Following the opening of the £12.7 million Reef Leisure Centre and swimming pool membership rates and participation achievements have exceeded all expectations and demonstrates the importance of the Council's investment in quality fitness and leisure facilities.

CHANGING PLACES PROGRAMME

The Council have succeeded in bidding for £300,000, one of the largest awards in the country, to provide toilet changing facilities for people with complex medical needs and disability challenges. This will help with the programme to provide a facility in each of our seven major settlements in the future. Work has already started in Wells and Fakenham.

ENERGY REBATE REPAYMENTS

The Council continues to roll out the £150 energy rebate payment to date to 32,000 qualifying households and has reached 90% of the intended target.

LOCAL HOMES FOR LOCAL NEED

The number of so-called affordable homes for 2021/22 was 183 against a target of 100 which is a significant achievement. The building of extra care homes for the care of elderly residents, acquisition of temporary accommodation for the homeless and adaptation of properties through disabled facilities grant to enable residents to continue independent living in their own homes continues under this Council.

UK POPULATION CENSUS

Figures released indicate that since 2011 the highest rate of growth is in the east of England at 8.3%, but only 1.5% in our district. 1 in 3 of residents are aged over 65 as against 1 in 5 nationally. Although we have the highest increase, we have the lowest per capita funding in the Government spending review of any region. This has implications for the Council in delivering services to the community.

PARISH COUNCIL FORUM

The Forum hosted by NNDC online met on the 4 July and I will give a verbal update at the meeting.

TCPA WORKSHOP ON PLANNING AND FLOOD MANAGEMENT

I attended a presentation on the challenges increased flooding poses to the planning process and will give a verbal update at the meeting.

22/77. Matters arising from previous minutes for information only

(a) Feasibility Study.

It was noted that work to the study has started. The Parish Council would like to meet with Highways the data has been obtained.

(b) Manor Farm Barns

It was noted that there were no further updates. The Clerk to write to the Chief Constable of Norfolk Constabulary.

(c) Empty properties in the Parish.

It was noted that all enforcements cases have been closed. The Clerk to write to the valuation office in Norwich seeking information as to why the property in question has not been given its designation to pay council tax.

(d) RB4 -Adams Lane

An update was given. It was agreed that Cllr Brown would write a letter to NCC stating that unless there is indication of proactive progress then the Parish Council would consider serving a notice.

(e) Platinum Jubilee Celebrations

It was noted that the celebrations had been a great success. There was no mention of it in the parish magazine and therefore Cllr Waterson would share some photos with the editor for the next edition.

(f) Ukrainian Refugees.

Cllr Waterson asked for suggestions of how parishioners can help with the refugees getting to work. The possibility of advertising this along with cooking and ironing jobs within the parish was discussed.

(g) Tree Survey

It was agreed that the Raven tree needs to be taken down urgently. The Clerk to deal with this.

(h) Village Gateways

It was noted that a site meeting with NCC Highways would take place on 2nd August.

(i) Dukes Head planning application

It was noted that no formal planning application has been submitted. Cllr Brown to speak with NNDC enforcement. Cllr Waterson to try and engage with the manager too.

22/78. Finances

(a) To receive the accounts for 2022/2023 as at 29th June 2022.

Noted.

(b) To receive and consider Internal Auditor's Report for 2021/2022.

This was received. It was noted that the Clerk had dealt with the comments and recommendations.

(c) To consider purchase of a new defibrillator.

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Agreed that a new defibrillator was very much needed. Cllr Jacobs to deal with the ordering of the device.

(d) To consider new savings account.

The report from the Clerk was received. It was agreed that at present the council remains with Barclays savings account but this to be kept under review.

(e) To consider grass cutting contracts.

A discussion took place regarding the current grass cutting contract. The Clerk to seek job sheets from CGM from March to date so that we can ensure the correct invoices are being paid. In the meantime, the Clerk to chase quotes for a new contract.

(f) To consider new provider for street lighting electricity

This to be deferred to the next meeting.

(g) To consider donation from the Graham Sinclair Fund

It was agreed that the donation from the net profit of the bottle bank be donated to Holt Youth Club. The Clerk to inform Mrs Sinclair of this update.

(h) To approve payments to be made and made between meetings.

The following payments were approved with the exception of the CGM Group as per item 22/78(e).

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| M Eversfield – July 2022 Salary | £328.46 |
| The CGM Group – May & June Cuts | £142.72 |
| Cozens UK Ltd – Street Lighting April – May | £216.00 |
| Mr A Barnett – Stationary Expenses | £41.17 |
| Playsafety Limited – Annual Inspection | £84.00 |
| The Dukes Head – Food and Drink for the Queens Platinum Jubilee | £300.00 |
| Mrs M Eversfield – Ink Cartidges | £21.17 |
| Npower – Street Lighting Electricity for June 2022 (DD) | £71.65 |

22/79. To update on windfarm projects.

Cllr Barnett sent an email before the meeting with an update. Cllr Brown also spoke about the benefit scheme.

22/80. To update on Highway issues, including footpaths

It was noted that following the footpath audit some improvements have been made.

22/81. To update on Broadland Housing Association Matters.

This was dealt with under District Cllr Brown's report.

22/82. To receive an update from the Village Hall Management Committee.

It was noted that the Back in Time event will be held on 24th September between 11am and 4pm. Cllrs Waterson and Buddle to meet with the Estates Manager of Synergy.

22/83. To receive an update from the School Governors.

It was noted that the school has welcomed two refugees and they are settling in well.

22/84. To discuss the play area on the Green including fencing, inspection report and maintenance.

It was agreed that the Clerk would obtain brochures for new equipment and also deal with any issues arising from the inspection report.

22/85. To discuss maintenance of the river on the common.

Cllr Fenny to speak to the contractor to see when the work can be done.

22/86. To consider report from Cllr Fenny in relation to car charging in the Parish.

It was agreed to put this item in obeyance for now.

22/87. To receive an update on St. Peter's Church, including proposed composting toilet and maintenance to the gates.

It was agreed that the Clerk would seek quotes to have the gates sandblasted and re-painted. It was also agreed that the Council was not opposed to the installation of a composting toilet.

22/88. To confirm appointment of Mrs Melanie Eversfield as Parish Clerk from 27th September 2021 and to approve contract of employment.

The appointment was confirmed and the contract of employment was approved. The Clerk to draft a sickness policy and a grievance policy for the next meeting.

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22/89. Planning

(a) To consider planning applications

- PF/22/1467 – Demolition of existing single storey side extension to dwelling and erection of replacement single storey side extension; replacement of existing front door with window and replacement of front window with new door and side lights – 2 Adams Lane, Corpusty, NR11 6QJ – NO OBJECTION
- PF/22/1594 – Single storey rear extension following removal of conservatory – Glebe Cottage, Briston Road, Saxthorpe, Norwich NR11 7BP – NO OBJECTION
- PU/22/1464 – Change of use of an agricultural building to one ‘larger’ dwelling/house and building operations reasonably necessary for the conversion – Agricultural Building at Hill Farm House, Briston Road, Saxthorpe NR11 7BX – NO OBJECTION
- NP/22/1550 – Prior notification of agricultural development – erection of a general purpose building for the storage of farm machinery, farm equipment and straw/hay – Hill Farm House, Briston Road, Saxthorpe, NR11 7BX – NO OBJECTION

(b) To receive decisions from North Norfolk District Council

None.

22/90. Correspondence

- North Norfolk District Council re. Net Zero Strategy. This was noted in District Cllr Brown’s report.
- Norfolk County Council re. Jubilee Trees for Norfolk. It was agreed that the Clerk applies for some trees for the Parish.

22/91. To receive items for information.

- North Norfolk District Council re. Abandoned Vehicles. It was noted that NNDC would be willing to move the abandoned vehicles on the Green once proof of ownership is received. The Clerk to deal with this.
- Member of the public re. Exclusive Right of Burial at Corpusty. It was noted that a member of the public wished to purchase a grave. The Clerk to deal with this.

22/92. To receive items for the next agenda

Anything arising from this meeting.

22/93. To close meeting

There being no further business, the meeting was closed at 21.06

The next ordinary meeting will be 20th September 2022, 7:30pm in the Village Hall.

Signed

Dated