

# CORPUSTY & SAXTHORPE PARISH COUNCIL

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Clerk to the Council;  
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## **Minutes of Corpusty & Saxthorpe Parish Council Meeting held on Wednesday 10<sup>th</sup> January 2024 at 7:30pm, in Corpusty & Saxthorpe Village Centre.**

Present      Cllr Imogen Waterson  
                 Cllr Caroline Randell  
                 Cllr Stephen Fenny (Chair)  
                 Cllr Marty Jacobs  
                 Cllr John Birchall  
                 Cllr Lesley Last  
                 Cllr Peter Jones

3 members of the Public

2024/1    **To accept apologies for absence** – Cllr Hodgson, Tony Barnett,  
Apologies accepted

2024/2    **To receive declarations of interest for items on the agenda and  
receive applications for dispensation** - No interests declared or dispensations  
necessary

**OPEN FORUM (as per Standing Order 3e Public participation will be for a  
maximum of 15 minutes)** A member of public mentioned that the River Bure  
working group is proving very effective & productive. Another member of the  
public objected to the deflectors on 3 points. This member of public will write to  
the Parish Council detailing his views. A member of the public wished it to be  
recorded that the village is immensely grateful to the Clerk for all the work she has  
done since taking over.

2024/3    **To approve minutes of the meeting held on 8<sup>th</sup> November 2023**  
Minutes were approved, PROPOSED Cllr Birchall, SECONDED Cllr Waterson.  
ALL AGREED

2024/4    **To note updates from Norfolk Constabulary, County Councillor,  
District Councillor and Village Hall Committee.** It was noted how well the  
village hall committee is doing.

2024/5    **Correspondence - none**

2024/6    **Finance**

- (i) To approve the monthly financial statement, bank reconciliation, cash book and budget. These were emailed to Cllrs on 2<sup>nd</sup> January 2024  
 PROPOSED Cllr Jacobs SECONDED Cllr Fenny - ALL AGREED
- (ii) To approve the following retrospective payments & acknowledge receipts  
 PROPOSED Cllr Last SECONDED Cllr Waterson ALL AGREED

### Payments

15/11/2023	A Yacoubian	Backdated payrise	£182.00
15/11/2023	Environment Agency	FRAP	£170.00
16/11/2023	Countrystyle recycling		£15.00
24/11/2023	Laptop HP-Pavilion		£599.00
27/11/2023	NPower	Street lights	£123.36
28/11/2023	Countrystyle recycling		£9.00
28/11/2023	A Yacoubian	Clerk salary	£349.70
27/12/2023	Npower	street lights	£142.34
27/12/2023	A Yacoubian	Clerk salary	£500.93

Clerk will look into sending a donation to Holt Youth Project from 2022 funds received for bottle recycling as previously agreed.

### Receipts – none

2024/7 **To update on River Bure remedial works** – It has been decided to go ahead with the works from the quote from C B Arnold Ltd, however the parish Council has still not heard back regarding the issuing of the FRAP. It was mentioned that members of the Council are concerned about flooding in the future and maybe this should be kept on record. ALL AGREED

2024/8 **To decide on course of action regarding pruning the trees around lights and play area** – Question to be asked how will it affect the quote if the larger tree trunks were left. It was decided to proceed with the quote from Oliver Husar Tree Services. ALL AGREED. The light opposite Potters field needs addressing as it is partially covered.

2024/9 **To decide on course of action regarding signage & feasibility study (Highways)**- Clerk will keep chasing, Cllr Steffan Aquarone is also chasing. It was mentioned that the new signs are too close to the junction. Clerk to contact Highways.

2024/10 **To decide on course of action regarding tree felling and TPO's** - Cllr Birchall is working on public awareness and clarity

2024/11 Policies to be approved

**Standing Orders** ALL AGREED

**Financial Regulations** ALL AGREED

**Biodiversity Policy** – ALL AGREED – Cllr Randell volunteered to be hedgehog champion and it was mentioned to encourage residents not to replace

hedges with fences. It was also mentioned that the allotments need an overhaul, clearing and renting out. Cllr Jacobs will visit the site to see what needs to be done to clear some of the allotments. Clerk to send a map of the plots.

**2024/12 Planning - PF/23/2720 - Corpusty and Saxthorpe - Locks Farm, Briston Road, Saxthorpe** - The council objects to the design of the porch. ALL AGREED.  
Clerk to comment to Planning

2024/13 **SAM II** – Cllr Jones confirmed that the SAMII is back in action however one of the batteries appears to be faulty.

2024/14 **Bottle Bank and area used as a carpark – To resolve to buy gravel to widen the path for the lorry to collect the recycling and to level the area where the bin has been placed** – Cllr Jacobs will action once the area has dried out. It was proposed to put hardcore down first then gravel. ALL AGREED

2024/15 **To decide on Playground maintenance** – Some areas need repairing, it decided to cut back the trees first and then get the play area repaired. ALL AGREED

2024/16 **Clerk Report – switch bank account from Barclays to Unity Trust and consider moving savings into a Nationwide high interest account** – All AGREED  
**Lay-by** – nothing has been done and it is still in very poor condition. Highways have been contacted, it was agreed to contact the landowner.

2024/17 **To receive items for information** – none

2024/18 **To close the meeting and confirm date of next meeting 13<sup>th</sup> March 2024**

2024/19 **Meeting ended at 21.06 hrs**

Signed.....

Date.....