

MINUTES OF THE PARISH COUNCIL MEETING OF CORPUSTY AND SAXTHORPE PARISH COUNCIL HELD ON TUESDAY 5TH MAY 2021 AT 8:00PM VIA ZOOM (ONLINE)

Present:

Imogen Waterson, Guy Hodgson, Sophia Hodgson, Diane Oliver, Andrew Brown, and Tony Barnett
Steffan Aquarone (County Councillor)
Kirsty Cotgrove (Clerk)
Members of the public - 0

21/38. (i) To elect a Chair for 2021-22

Cllr Waterson was nominated by Cllr Barnett, seconded by Cllr Oliver, all agreed. The declaration of office will be signed in the presence of the Clerk.

(ii) To elect a Vice Chair for 2021-22

Cllr Buddle was not present at the meeting, but had indicated prior to the meeting that he would be willing to stand as Vice Chair again. Cllr Buddle was nominated by Cllr Barnett, seconded by Cllr Brown, all agreed.

21/39. To consider accepting apologies for absence.

Apologies were accepted for Tim Buddle & Marty Jacobs.

Cllr Fenny arrived at 20:02.

21/40. To record declarations of interest from members in any item to be discussed.

None.

21/41. To approve the minutes of the meeting held on 16th March 2021.

The Council resolved to approve the minutes of the meeting as a true and accurate record. They were duly signed.

21/42. (a) To receive the current financial position

The cash book and budget update were distributed to Councillors prior to the meeting. They were duly approved.

(b) To approve payments to be made, and made between meetings

The following payments were approved:

K Cotgrove – April salary & expenses	£328.16
K Cotgrove – May salary & expenses	£328.16
CGM – grounds maintenance - April	£100.27
CGM – grounds maintenance - May	£100.27
E.on – April electricity	£59.41
E.on – May electricity	£59.41
Sue Lake – Internal audit	£75.00
Countryside – glass recycling	£24.48
K Cotgrove – Zoom subscription April	£14.39
K Cotgrove – Zoom subscription May	£14.39

(c) To declare the Parish Council exempt from external audit in 2020/21

On a proposal by Cllr G Hodgson, seconded by Cllr Fenny, it was agreed to declare the Parish Council exempt from external audit in 2020/21. The Certificate of Exemption was duly signed.

(d) To receive the Internal Auditor's report, and to accept recommendations

The Internal auditor's report was accepted, and recommendations noted.

(e) To approve and sign the Annual Governance Statement 2020/21

On a proposal by Cllr G Hodgson, seconded by Cllr Oliver, the Annual Governance Statement was approved and signed.

(f) To approve and sign the Accounting Statements 2020/21

On a proposal by Cllr G Hodgson, seconded by Cllr Fenny, the Accounting Statement was approved and signed.

(g) To appoint an external auditor for the 2021-22 AGAR

On a proposal by Cllr G Hodgson, seconded by Cllr Brown, it was agreed to appoint Sue Lake to conduct the 2021-22 internal audit.

21/43. To receive items for information

It was agreed to bring forward the next meeting of the Parish Council, to Tuesday 29th June. Cllr Oliver confirmed the Hall is free. The Chairman emailed her annual report (see appendix A).

The Equinor windfarm consultation was discussed. It was agreed that a united combined response with other Parishes who will be affected would be most effective. It was agreed that Cllr Barnett will make contact with Alison Shaw at Oulton to arrange this, and Cllr G Hodgson is happy to draft the response.

17th November 2020

21/44. To receive items for the next agenda

Highways, empty property in the village, Adams Lane right of way, village maps, windfarm consultation.

21/45. To close meeting

There being no further business, the meeting was closed at 20:33.

The next meeting will be Tuesday 29th June 2021, 7:30pm in the Village Hall.

Signed

Dated

Appendix A

Annual report of the Parish Council of Corpusty and Saxthorpe. May 5th 2021

The Parish Council held its annual Parish meeting on May 5th 2021. This was held ‘virtually’ because Covid-19 restrictions were still in place.

The Councillors remain the same as last year.

Meetings were held on the third Tuesday of alternate months. All meetings were held on Zoom

The following activities and projects were completed during the year.

- **Wind Farm developments**

A Judicial review found in favour of the applicant Ray Pearce against the Secretary of State who had granted planning permission for ‘Vattenfall’ to build an electricity substation west of Norwich. The Parish Council had supported the Judicial review with finance.

Members of the Parish Council especially Tony Barnett and Andrew Brown have been diligent in attending public consultations about further wind farm developments including Orsted and the Sheringham shoal extension. We have corresponded with both Duncan Baker, our local MP and The Prime Minister to encourage the development of the Offshore Transmission Network (OTN). We have received assurances that this is part of the Government’s agenda but as yet no time-table for this has been agreed. The OTN would mean less disruption to the north Norfolk countryside by trench digging but the decision may come too late to benefit this Parish.

- **Development of land on either side of Adam’s Lane**

Broadland Housing association has purchased the land and the field on the north side of Norwich Road. They propose to develop this land in line with the Neighbourhood Plan recommendations. Several zoom consultations have taken place with ‘Broadland Housing’ and we await the detailed planning permission.

- **Corpusty Village School**

The windows of the school were vandalized on December 31st. The police have an ongoing investigation to identify the perpetrator. The glass has now been replaced.

- **Our Parish Clerk:** Kirsty Cotgrove is due for an annual appraisal as soon as Covid restrictions have been lifted.

- **Traffic Problems.** Meetings have occurred with members of the Highways department and with Steffan Aquarone to try and progress the issue of speed reduction particularly going past Eddie’s garage and on the link road. White lines on the link road have been repainted and specialist speed cameras were installed to quantify the problem. The Parish Council has applied for and has been granted matched funding for a survey into speed reduction measures at the junction of the Briston Road and the B1149

- **The bottle bank** has continued to generate revenue for the Council and a donation was made to a local charity producing ingredients for making nutritious food for children.

- **The PC owns both telephone boxes in Little London and Saxthorpe.** Many thanks to Councillors and members of the public for their efforts to keep them painted.

- **The land around St. Peter’s church** The Parish Council remains responsible for the maintenance of the burial ground at St. Peters. There has been one burial there this year.

- **St. Peter’s Church.** The Lettering Arts Trust is still hoping to mount an exhibition in the church when the pandemic has subsided.

- **Footpaths:** Norfolk County Council has approved the correction to the footpath route from Adam’s Lane to the Norwich Road. The footpath has been upgraded to a restricted byway as it was previously.

- **The Play Ground has been reopened in line with Covid guidelines**

- **Flooding on the bonfire site.**

As there was no bonfire in 2020 owing to Covid restrictions it was a good opportunity to observe flooding on the village green which was severe because of the wettest winter for some years. This remains an unsolved problem.

- **Commemoration.** Maps have been commissioned by the PC to show the site of the first world war airport off the Matlaske Road. The map will stand alongside the memorial plaque and propeller. These have been delayed due to Covid
- **Daffodil planting.** The daffodils planted on Remembrance Sunday have thrived both around the plough and at the entrance to the church car park.
- **Internal Auditor,** this continues to be Sue Lake, who has carried out the audit of our accounts for this year.
- **Litter Clearance**
A litter pick took place on April 24th 2021. Several residents of the village and Parish Councillors took part and collected many bags of litter using the newly purchased litter grabbers and rings.
- **Empty House in the centre of the Village.** Meetings have taken place with the owner of the property. It is disappointing that very little progress has occurred.
- **Covid-19 Volunteers.** The recent lockdown has not required nearly as much support from volunteers as the first lockdown in 2020. Some help with lifts to vaccination centres has occurred.
- **Register**
It is with great sadness that we record the death of Graham Sinclair on March 28th 2021, at the age of 63. He died of cancer. Graham was previously a much admired and long-standing Parish Councillor and Vice Chairman. The Parish Council would like to remember him in a way that he would have approved of. This has not been decided upon yet.

Imogen Waterson
Chairman