

**MINUTES OF THE PARISH COUNCIL MEETING OF CORPUSTY AND SAXTHORPE PARISH COUNCIL HELD ON TUESDAY 21<sup>ST</sup> JULY 2020 AT 7.30PM VIA ZOOM (ONLINE)**

**Present:**

Imogen Waterson, Diane Oliver, Stephen Fenny, Sophia Hodgson, Guy Hodgson, Andrew Brown, Tim Buddle, Marty Jacobs & Steffan Aquarone (County Councillor)  
Kirsty Cotgrove (Clerk)  
Members of the public - 0

**20/36. To consider accepting apologies for absence.**

The Council resolved to accept apologies for absence for Tony Barnett.

**20/37. To record declarations of interest from members in any item to be discussed.**

Stephen Fenny – planning application for Mill House.

**20/38. To approve the minutes of the meeting held on 21<sup>st</sup> July 2020.**

The Council resolved to approve the minutes of the meeting as a true and accurate record. They were duly signed.

**20/39. To receive update from Steffan Aquarone, County Councillor.**

County Cllr Aquarone had forwarded a report to Councillors prior to the meeting. County Cllr Aquarone noted the exchange of emails with Highways, and indicated he may be able to do better and get more than they are currently offering.

**20/40. To update on Highways issues, and to consider Norfolk County Council's invitation to bid for the Parish Partnership scheme.**

A detailed request was sent to Chris Alston at Highways, and a response received from Steve White. A response has been sent to Chris Alston to express disappointment that the issues detailed were not responded to, and to request a meeting with Parish Council members, Highways, County Cllr Aquarone and the police. County Cllr Aquarone agreed that a meeting would be the best way forward, and that the Parish Council are in a good position, with a large amount of supporting data and finances to support schemes. It was agreed not to commit to Parish Partnership funding yet, as applications do not need to be submitted until December.

**20/41. To receive update from Andrew Brown, District Councillor.**

District Cllr Brown emailed a report to Councillors prior to the meeting. NNDC are concerned that funding should come from Government to support the District Council, as the majority of the Council's funding comes from car parking revenue, which has been hit hard during the pandemic.

*Cllr Buddle and County Cllr Aquarone left the meeting at 19:52pm*

**20/42. To adjourn the meeting to allow public participation.**

None.

**20/43. Matters arising from previous minutes for information only – Adams Lane right of way / empty property in the centre of village / village maps / pelipods**

**Adams Lane right of way** – Due to the lockdown, the public consultation period was declared void, and has started again, with an expiry of 12<sup>th</sup> September. Once this period has ended, work can commence on establishing boundaries.

**Empty property in the centre of the village** – Planning Enforcement have been in contact with the owner to ask them to weatherproof the property and clear the rubbish outside.

**Village Maps** – Cllr Waterson has been in discussion with the Airfield Conservation Trust man, who may have the airfield marked in the wrong place. Gressenhall research puts it elsewhere. Maddisson Graphics have suggested a simple map to show the location of the Airfield, but not the surrounding footpaths. There was a discussion whether to have two separate maps, one with the airfield and one with the footpaths, or if this could congest the area too much. It was agreed that Councillors will go and look at the area, to see what will work best. It was agreed to finalise and pay for the map for the Village Green, and to defer the church maps until the September meeting.

**Pelipods** – The Clerk has received a reply from someone at Openreach, who is taking the case on, but has not heard from them for a number of weeks. She will chase again.

**20/44. Finance -****(a) To receive the current financial position**

A bank reconciliation and budget considerations sheet had been emailed to Councillors prior to the meeting.

**(b) To approve payments to be made and made between meetings**

The list of payments made and to be made was attached to the agenda. The following payments were authorised / paid between meetings:

K Cotgrove – June salary & expenses	£328.16
K Cotgrove – July salary & expenses	£328.19
CGM – grounds maintenance June	£97.36
CGM – grounds maintenance July	£97.36
E.on – June electricity DD	£59.41
E.on – July electricity DD	£55.58
K Cotgrove – Zoom monthly subscription	£14.39
Cozens – streetlight removal	£1794.00
Indigo Waste – glass recycling	£27.00
Playsafety – annual playground inspection	£82.20
CAS Insurance – liability insurance	£319.20
<b>(c) To note receipt:</b>	
HMRC – VAT rebate 2017-20	£1241.65

**20/45. To update on the Hornsea 3, Dudgeon, Sheringham, Boreas and Vattenfall projects.**

The Vattenfall application has been approved by the Secretary of State, and the Hornsea application will be, subject to further reports. Cllr Barnett had emailed updates prior to the meeting. The Offshore Ring Main idea is being sent to BEIS for further consideration.

**20/46. To receive reports from the Village Hall and School representatives.**

**School** – None.

**Village hall** – It has been confirmed that Synergy have a repairing lease for the Old School Hall, so are responsible for any repairs necessary, and that the lease for the Station Building has expired. Cllr Oliver has attempted to contact the Headteacher at the School to see if they wish to continue the lease, but has not yet received a response. It was agreed that if the school do not want to continue the lease, it would be fantastic for the volunteer railway enthusiast group to take it on. Concern was raised that there is work needed to be done at the School Hall, which is necessary to prevent further deterioration. There was also discussion around the car park for the School Hall, and concern that steps should be taken to prevent a future claim of a right of way.

**20/47. To update on the current situation regarding Covid-19, consideration of opening the play area, and the Parish support network**

The Clerk has carried out risk assessments and made notices. These have been sent to the Insurers, who have confirmed that they are happy for the play area to reopen. It was agreed that the play area should reopen, with the signs put up.

The Parish Support Network has been needed less and less over the last months or two as shops and businesses start to reopen. The £500 grant is ringfenced, and Cllr Waterson and other volunteers were encouraged to put in a claim for mileage incurred whilst volunteering.

**20/48. Planning –**

**To agree responses to applications** – PF/20/1069. The Mill House, Corpusty Mill, Corpusty Mill. Councillors supported this application.

PA/20/0831. Telecommunications Site, Great Farm, Briston Road, Saxthorpe. Following discussion, it was agreed (6 in favour, 2 against) to support this application.

**To record planning decisions made between meetings** - None

**To consider Late Planning applications**- None

**To receive decisions from North Norfolk District Council** – None.

District Cllr Brown has looked into the property where work had apparently started before planning approval has been given. The work taking place is all in accordance with previous approval given. The current application is ongoing.

**20/49. Correspondence**

(i) Query regarding cutting the churchyard grass – The Parish Council originally agreed to cut the grass for the overflow churchyard until such time that it was used. As it is now accepting burials, the responsibility for

cutting has passed to the church. The car park is now being mowed, and is part of the Parish Council's grass cutting contract.

**20/50. To receive items for information**

Cllr Brown reported that Corpusty & Saxthorpe is still the only Parish in North Norfolk with a neighbourhood plan.

**20/51. To receive items for the next agenda**

It was agreed to invite the Village Hall Trustees to attend the next Parish Council meeting.

**20/35. To close meeting**

There being no further business, the meeting was closed at 9:18pm.

The next meeting will be Tuesday 15<sup>th</sup> September 2020, 7:30pm in the Village Hall or via Zoom, regulations depending.

Signed .....

Dated .....

DRAFT