

CORPUSTY & SAXTHORPE PARISH COUNCIL

07894 061571
c.sparishclerk@gmail.com

Clerk to the Council;
Amanda Yacoubian
Mulberry House, The Green
Edgefield, Norfolk, NR24 2AL

Minutes of Corpusty & Saxthorpe Parish Council Meeting held on Wednesday 13th September 2023 at 7:30pm, in Corpusty & Saxthorpe Village Centre.

Present Cllr Tony Barnett
 Cllr Lesley Last
 Cllr Stephen Fenny (Chair)
 Cllr Marty Jacobs
 Cllr Peter Jones
 Cllr John Birchall

Cllr Andrew Brown – District Councillor
10 members of the Public

OPEN FORUM (as per Standing Order 3e Public participation will be for a maximum of 10 minutes)

Member of public mentioned the Speeding on Haydon Road and that previously he has requested speed ramps. It was mentioned that this is not a PC issue however can be raised in the meeting on 29th September with Duncan Baker. There was a petition carried out about speeding, Clerk will look into the archives.

2023/51 To accept apologies for absence – Cllr Steffan Aquarone, Cllr Imogen Waterson, Cllr Caroline Randell and Cllr Guy Hodgson offered apologies which were accepted.

2023/52 To receive declarations of interest for items on the agenda and receive applications for dispensation - No interests declared or dispensations necessary

2023/53 To approve minutes of the meeting held on 12th July 2023 Minutes were approved, PROPOSED by Cllr Last SECONDED by Cllr Jacobs .ALL AGREED

2023/54 To note updates from Norfolk Constabulary, County Councillor and District Councillor – Cllr Andrew Brown mentioned that the poultry farm has been affected by the nutrient neutrality issue, also the empty property on The Green has gone up for Auction this property needs a complete refurb.

2023/55 Correspondence

(a) Email received regarding planned works on Horseshoe Corner – The owner mentioned that it has taken longer than anticipated to get on with the work. There has been no application submitted yet however owner mentioned that the proposed dwelling will be 97% reduction on previous EPC. Other suggestions were made to try & keep the existing external wall. It was also mentioned that as C&S is not in a conservation area the planning department would look at the application favourably. Clerk to issue letter to the owner

(b) Email received re historical works carried out on the River Bure - Clerk will issue response regarding these works, Clerk will look into dispensation

(c) Email received re HGV's travelling through the village – PC powers are limited however this will be brought up at the meeting to be held on 29th September. Clerk to issue response advising this and also to advise the Parishioner about the meeting to be held on 29th September

(d) Email received regarding placing a headstone on the new grave – refer to 2023/61

(e) Email received regarding Community Red Phone Box - Clerk to respond that both the red phone boxes have been adopted and any suggestions for usage would be most welcome. Book swap box/ history centre and defib in Little London. There maybe grant funding available from the sustainability fund.

(f) Email received requesting support in a National Effort to support Neighbourhood Plans – ALL AGREED. Clerk to send letter

2023/56 Finance

(i) To approve the monthly financial statement cash book and budget. These were emailed to Cllrs on 4th September 2023

PROPOSED Cllr Marty SECONDED Cllr Barnett - ALL AGREED

(ii) To approve the following retrospective payments & acknowledge receipts

Payments

07/07/2023	A Yacoubian	Keys & files	£ 22.40
07/07/2023	Cozens UK Ltd	Lights	£ 216.00
18/07/2023	S Fenny	Coronation mugs	£ 36.72
18/07/2023	HMRC	refund overpayment	£ 1,919.38
26/07/2023	NPower	Electricity	£ 71.58
28/07/2023	A Yacoubian	Clerk salary	£ 349.70
01/08/2023	Norfolk Garden	grass cutting	£ 440.00
17/08/2023	Playsafety Ltd	Playground inspection	£ 90.00
21/08/2023	Village Hall	defib training	£ 24.00
23/08/2023	A Yacoubian	CILCA training fee	£ 122.93
24/08/2023	NPower	Electricity	£ 73.11
29/08/2023	A Yacoubian	Clerk salary	£ 349.70
01/09/2023	Norfolk Garden	grass cutting	£ 440.00

Receipts

3rd August Ivan Fisher Independent Funeral Services £332.00
ALL AGREED

2023/57 **To decide on course of action further to meeting with North Norfolk Rivers Trust and to instate a Working Party to be compliant with remedial works required by the Environment Agency** – It was unanimously resolved that the plan presented to the meeting and posted on the website, showing proposed riparian planting and flow deflectors, should be submitted to the Environment Agency for agreement/comment. Cllr Barnett requested that the views he expressed in debate be recorded and these can be viewed on the website.

2023/58 **To consider increasing contribution to Church & Village News currently £100** – We have been advised that the fee should be £1.00 per household and only 3 villages are currently making contributions (including C&S) It was proposed to increase C&S contribution to £320 pa. ALL AGREED

2023/59 **Policies – Standing Orders – emailed to Councillors on 5th August 2023.** The Clerk will raise the issue of gender used on the Standing Orders and other items on the Standing Orders that could be amended. This will be added to the next agenda.

2023/60 **Planning -PF/23/1888 - Corpusty and Saxthorpe - Chestnut Barn, Heath Road, Corpusty – no objection**

2023/61 **To make a decision regarding Burial fees and placing monuments at St Peters Church.** Clerk has carried out research of other local Parish Council's who are also responsible for burial grounds and emailed options to the Councillors on 6th September

It was decided to adopt fees in line with this years parochial fees

It was decided that the cost of interment would be £332

It was decided that the length of period for a lease should be 75 years

It was decided that the cost of Exclusive Rights of Burial should be £400

It was decided the cost to place a memorial should be £175, tablet £75.00

It was decided the length of time to wait before placing a memorial should be 1 year

ALL AGREED

2023/62 **To decide on course of action regarding replacing the damaged stone sign (Corpusty & Saxthorpe)** – Woods stone masons, Purfitts stone masons, Clerks to get quotes to replace the village sign

2023/63 **SAM II relocating** – An interest was shown in being the nominated Cllr to move the SAM II however the current location of the SAM II is unknown

2023/64 **Clerks Report** – email from resident re light near the art gallery, Duck End Cottage, clerk to contact Cozens to repair the light

Adams Lane – Highways have sent enforcement to move obstruction on 26th August, this item to be revisited in 3 months

letter from Duncan Baker regarding Public Meeting on Speeding on Friday 29th September,

Layby next to St Peters Church, Clerk will contact Highways re layby, Clerk to ask farmer to trim back hedges

Caroline Randell on Village Hall – CR is going to represent the Village Hall on the PC – ALL AGREED

2023/65 **To receive items for information** – Country style bottle banks. We are paying for a service and it is not clear when we have received any payments Also now we have 2 bottle banks. Clerk to check receipts and ask them to remove the second bottle bank.

2023/66 **To close the meeting and confirm date of next meeting 8th November 2023**

2023/67 **Meeting ended at 21.28 hrs**

Signed.....

Date.....