

CORPUSTY & SAXTHORPE PARISH COUNCIL

Norfolk

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Clerk to the Council;
Amanda Yacoubian
Mulberry House, The Green
Edgefield, Norfolk, NR24 2AL

**Corpusty & Saxthorpe Parish Council Meeting will be held on Wednesday 8th November 2023 at 7:30pm, in Corpusty & Saxthorpe Village Centre.
The business to be conducted is below:**

OPEN FORUM (as per Standing Order 3e Public participation will be for a maximum of 10 minutes)

1. To Elect Chair
2. To Elect Vice Chair
3. To consider accepting apologies for absence
4. To record declarations of interest from members in any item to be discussed
5. To approve the minutes of the meeting held on 13th September 2023
6. To note updates from Norfolk Constabulary, Village Hall Committee, County Councillor and District Councillor
7. Correspondence
 - a email received regarding heavy vehicles The Street, Corpusty
 - b email received regarding bypass proposal
 - c email from Cllr Hodgson to Cllr Barnett
8. Finance
 - (i) To approve the monthly financial statement, Bank reconciliation, cash book & budget, (emailed to Councillors on 31st October 2023)
 - (ii) To approve the following payments & acknowledge receipts
Payments

01/09/2023	Norfolk Garden	grass cutting	£ 440.00
18/09/2023	Country Style	Glass recycling Aug	£ 18.00
18/09/2023	A Yacoubian	SLCC CiLCA course fee & Book	£ 261.38
20/09/2023	ICO	Data protection	£ 35.00
26/09/2023	Npower	Electricity	£ 72.29
28/09/2023	A Yacoubian	Clerk salary	£ 349.70
02/10/2023	Norfolk Garden	grass cutting	£ 440.00
05/10/2023	Cozens UK Ltd	Street lights July/Aug/Sept	£ 216.00
17/10/2023	NNDC	Elections	£ 50.62
25/10/2023	NPower	Electricity	£ 106.82
30/10/2023	A Yacoubian	Clerk salary	£ 349.70

Receipts

29-Sep-23	AJ & JM Simpkin	Allotment	£20.00
29-Sep-23	NNDC	Precept	£8,860.00
03-Oct-23	Fisher MR & WP	Allotment	£20.00
05-Oct-23	Alan Doy	Allotment	£40.00

- iii To decide on Precept for 2024/25

Amanda Yacoubian 1st November 2023

9. To decide on further course of action to be compliant with remedial works required by the Environment Agency
 - Riparian Planting
 - Contractor
10. To decide on course of action regarding pruning the trees around lights and play area
11. To decide on course of action regarding signage & feasibility study (Highways)
12. To decide on course of action regarding felling and TPO's
13. To decide on course of action regarding the layby St Peter's Church
14. Policies to be approved
 - Standing Orders
 - Cemetery
 - River Management
15. Planning
 - NNDC Decision issued re. NP2/23/1615 Locks Farm
 - NNDC TPO Served TPO/23/1028
16. To acknowledge the new bench and concrete plinth on the green
17. To decide on course of action regarding damaged Village Sign (Corpusty & Saxthorpe)
18. SAM II –
19. To decide on action regarding the Neighbourhood Plan review
20. Phone box – to decide on maintenance and future use
21. Bottle Bank and area used as a car park – to decide if new location is acceptable and to resolve to buy gravel to widen the path for the lorry to collect the recycling
22. Unoccupied houses – To decide on notification to NNDC for Council tax purposes
23. To decide on Playground maintenance
24. Clerks report
 - Laptop
 - Recycling credits
 - Sign direct debit mandate CountryStyle
 - Village Gates – Highways
 - Review Clerks contracted hours
25. To receive items for information
26. To close meeting and confirm date of next meeting 10th January 2023