

# CORPUSTY & SAXTHORPE PARISH COUNCIL

## Norfolk

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Clerk to the Council;  
Amanda Yacoubian  
Mulberry House, The Green  
Edgefield, Norfolk, NR24 2AL

**Corpusty & Saxthorpe Parish Council Meeting will be held on Wednesday 10<sup>th</sup> January 2024 at 7:30pm, in Corpusty & Saxthorpe Village Centre.  
The business to be conducted is below:**

- 1. To consider accepting apologies for absence**
- 2. To record declarations of interest from members in any item to be discussed**
- 3. OPEN FORUM (as per Standing Order 3e Public participation will be for a maximum of 15 minutes)**
- 4. To approve the minutes of the meeting held on 8<sup>th</sup> November 2023**
- 5. To note updates from Norfolk Constabulary, Village Hall Committee, County Councillor and District Councillor**
- 6. Correspondence - none**
- 7. Finance**
  - (i) To approve the monthly financial statement, Bank reconciliation, cash book & budget, (emailed to Councillors on 2<sup>nd</sup> January 2024)**
  - (ii) To approve the following payments & acknowledge receipts**

**Payments**

15/11/2023	A Yacoubian	Backdated payrise	£182.00
15/11/2023	Environment Agency	FRAP	£170.00
16/11/2023	Countrystyle	recycling	£15.00
24/11/2023	Laptop	HP-Pavilion	£599.00
27/11/2023	NPower	Street lights	£123.36
28/11/2023	Countrystyle	recycling	£9.00
28/11/2023	A Yacoubian	Clerk salary	£349.70
27/12/2023	Npower	street lights	£142.34
27/12/2023	A Yacoubian	Clerk salary	£500.93

**Receipts - none**
- 8. Update on River Bure remedial works**
- 9. To decide on course of action regarding pruning the trees around lights and play area**
- 10. To decide on course of action regarding signage & feasibility study (Highways)**
- 11. To decide on course of action regarding tree felling and TPO's**
- 12. Policies to be approved**
  - Standing Orders**
  - Financial regulations**
  - Biodiversity**
- 13. Planning - PF/23/2720 - Corpusty and Saxthorpe - Locks Farm, Briston Road, Saxthorpe**
- 14. SAM II – Update**
- 15. Bottle Bank and area used as a car park – To resolve to buy gravel to widen the path for the lorry to collect the recycling and to level area where the bin has been placed.**
- 16. To decide on Playground maintenance**
- 17. Clerks report**
  - Switch bank account to Unity Trust & consider moving savings to high interest account**
  - Quotes for grass cutting**
- 18. To receive items for information**
- 19. To close meeting and confirm date of next meeting 13<sup>th</sup> March 2024**

Amanda Yacoubian 3<sup>rd</sup> January 2024